



Saskatchewan Railroad Historical Association - 2012 AGM Reports



SASKATCHEWAN RAILROAD HISTORICAL ASSOCIATION

ANNUAL GENERAL MEETING

January 26, 2013

AGENDA

1. Call to Order
2. Welcome
3. Announcements
4. Award Presentation
5. Minutes of Previous AGM
6. Chair's Report
7. Financial Report
 - a. 2012 Financial Report
 - b. Waive Requirement for Audit
 - c. Appointment of Auditor for 2013
8. Committee Reports
9. Board Elections
10. Presentation to Outgoing Directors
11. Adjournment

Next Meetings

Special Meeting to immediately follow AGM

Executive Meeting Saturday February 2, 10:00 am at Cal Sexsmith's

General Meeting Saturday February 16, 10:00 am Location TBA

SRHA Annual Awards

Year	Award	Recipient
1997	Honorary Lifetime Member	Mike Kopko
2001	Honorary Lifetime Member Friend of the Museum	Graham Crossman Monica Verskerna
2002	Honorary Lifetime Member Honorary Lifetime Member Achievement Achievement Member of the Year Friend of the Museum Friend of the Museum	Bob Byrnes Keith Ewart P.J. Kennedy Cal Sexsmith Mark Wittrup Curtis Brunner Madeline Tanton
2003	Honorary Lifetime Member Achievement Achievement Achievement Volunteer of the Year Member of the Year Friend of the Museum Friend of the Museum	P.J. Kennedy Terry Enns Fred Tatler Ralph Veskerna Sharon Hayward PJ Kennedy Bob Hardcastle Amalgamated Transit Union
2004	Achievement Volunteer of the Year Member of the Year Member of the Year Friend of the Museum Friend of the Museum	Keith Flory P.J. Kennedy Bill Chimboryk Evelyn Chimboryk Hal and Andrew Wright Don Mackenzie
2005	Achievement Achievement Volunteer of the Year Member of the Year Friend of the Museum Friend of the Museum Friend of the Museum	Warren Clancy Art Vessey Bill Chimboryk Keith Ewart Lillian Smith Gilbert Smith McGill's Industrial
2006	Achievement Achievement Achievement Volunteer of the Year Member of the Year	Terry Enns Bill Heselton Ann Heselton David Morrison David Morrison

	Friend of the Museum Friend of the Museum Friend of the Museum	Wink Finn Wesco Distributors Merlis Belsher – Weldon Concrete
2007	Achievement Volunteer of the Year Volunteer of the Year Member of the Year Friend of the Museum	Bob Byrnes Bill Heselton Keith Ewart Marie-Anne Morrison Doug Kopko
2008	Achievement Achievement Volunteer of the Year Volunteer of the Year Member of the Year Certificate of Recognition Certificate of Recognition	Bill Heselton Ann Heselton David Morrison Art Vessey Les Gammel Keith Flory Linda Flory
2009	Achievement Achievement Member of the Year Friend of the Museum Friend of the Museum Friend of the Museum Argo Gang Award	Keith Ewart David Morrison Chris Boon Wayne Flory Chad Wehage - Trucking George Fenty Keith Ewart et al
2010	Volunteer of the Year Chair Person's Appreciation Award Certificate of Recognition Certificate of Recognition Special Presentation	Marie-Anne Morrison Bill Rafoss Bill Chimboryk Evelyn Chimboryk Bob Byrnes
2011	No awards given	
2012	Friend of the Museum	Saskatchewan British Car Club (Don Lumley, Ed Aldred, Logan Derksen)

CHAIR'S REPORT

ANNUAL GENERAL MEETING

January 26, 2013

I'd like to welcome everyone to the 2013 Annual General Meeting of the Saskatchewan Railroad Historical Association. The AGM is the time to reflect upon the previous year and to look forward to the coming season.

In 2013 we hired two summer students; instead of one as has been the practice in recent years. We also modified the Museum operating hours. Previously we had been open from Noon to 5:00 pm Thursday through Monday for a total of 25 hours per week. In 2012 we were open from 10:00 am to 5:00 pm Fridays, Saturdays and Sundays for a total of 21 hours per week. We also opened on Monday statutory holidays. All guided tours for school groups and others were scheduled for either Thursdays or Mondays when the Museum was closed to the general public, but the staff was available to conduct the tours.

In addition to general maintenance work around the Museum significant projects completed included the painting of the Brisbin Station by the staff, repair of the Trackmobile by the British Car Club with the assistance of several members and the installation, by Museum volunteers, of most of the stairs built by the SIAST students and funded by Dakota Dunes.

The Board also embarked on a Strategic Planning process that culminated in the September 22 Special Membership Meeting. What has become clear from this process is that we are suffering from a decline in members and volunteers. The AGM will be followed by another Special Membership Meeting to brainstorm ideas on how to increase the number of members and volunteers.

Looking forward to 2013 the Board will be presenting a budget to the membership this spring that will spell out our priorities for the year. In addition to increasing our membership we will also be proposing a number of restoration and maintenance projects. Although the list is not yet finalized some of the potential projects include: completion of the Argo Station Restoration, Restoration of the Oban Tower, Preservation of a portion of the Rettalack Boxcar, and re-roofing of the Kopko Centre. Each of these projects will require three things to be successful: 1) A Project Leader to oversee the project, 2) funding, and 3) volunteers to carry out the work.

In closing I would like to thank the members and volunteers who made it possible to keep the Museum going, the summer staff who were our face to the public, the Treasurer and Secretary who kept the administrative wheels turning, and the Board of Directors who helped with all of the behind the scenes tasks.

Submitted by: Cal Sexsmith

January 15, 2013

Treasures Report Year Ending October 31, 2012

In 2012 we show a loss of income of over \$12,000.00. This loss is due to a number of items compared to 2011. The reduction in revenue is due in part to a decrease in membership, gate admissions, tours and gift shop sales and corporate donations. The increase in costs was due in part to the increase in wages we paid this year. We hired two summer students, compared to only one in 2011.

Lynda Thiesen

Stacey Mills
720 -1st Avenue North
Saskatoon, SK S7K 6R9
306-956-5326

January 4, 2013

To: Board of Directors and Members of
Saskatchewan Railroad Historical Association

Re: Year Ending October 31, 2012

I have reviewed the Income Statement and Balance Sheet of the Saskatchewan Railroad Historical Association for the period ending October 31, 2012.

I have examined all supporting documents and have conducted my review in accordance with generally accepted accounting practices.

In my opinion the Balance Sheet and Income statement ending October 31, 2012 represents the financial position of the Saskatchewan Railroad Historical Association.

Stacey Mills

Saskatchewan Railway Museum

Balance Sheet As at 10/31/2012

ASSET

Current Assets

TD Canada Trust	17,249.46
Bank of Montreal	1,515.63
Cash Drawer	25.00
Moneris	32.21
Total Cash	18,822.30
GST Receivable	843.22

Total Current Assets 19,665.52

Inventory

Gift Shop Inventory	2,022.72
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Total Inventory Assets 2,022.72

Capital Assets

Land	4,930.00
Rails/Ties/Switches	36,418.00
Buildings/Sheds/Stations	23,953.06
Museum Artifacts & Office	22,736.62
Tools & Equipment	8,858.00
Rolling Stock	105,208.00
Trackmobile	4,313.11
Mini Train	1,000.00
Non-Railway Artifacts & Vehicles	1,918.25

Total Capital Assets 209,335.04

TOTAL ASSET 231,023.28

LIABILITY

Current Liabilities

Accounts Payable	300.00
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Total Current Liabilities 300.00

TOTAL LIABILITY 300.00

EQUITY

Retained Earnings

Retained Earnings - Previous Year	242,876.28
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Current Earnings -12,153.00

Total Retained Earnings 230,723.28

TOTAL EQUITY 230,723.28

LIABILITIES AND EQUITY 231,023.28

Saskatchewan Railway Museum

Income Statement 11/01/2011 to 10/31/2012

REVENUE

General Revenue

Gift Shop Sales	1,856.00
Membership Fees	1,110.00
AGM Banquet	480.00
Gate Admissions	4,078.00
Tours	497.00
Buy-A-Tie Program	225.00

Total General Revenue **8,246.00**

Donation Revenue

Monetary Donation	200.00
Cash Donation	4,770.09
Kirkella	25.00
Streetcar	280.00

Total Donation Revenue **5,275.09**

Grant Revenue

Sask-Tel	500.00
Sask Culture	5,500.00
HRDC Summer Student Assistance	4,560.00
Government Grant	10.00
Corporate	450.00
Grants/Donations	

Total Grant Revenue **11,020.00**

TOTAL REVENUE **24,541.09**

EXPENSE

Cost of Goods Sold

Cost of Inventory Sold	1,556.75
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Total Cost of Goods Sold **1,556.75**

Payroll Expenses

Wages & Salaries	17,347.43
EI Expense	444.43
CPP Expense	738.76
WCB Expense	61.51
Staff Misc Expenses	200.00

Total Payroll Expense **18,792.13**

Administrative Expenses

Accounting & Legal	300.00
Advertising & Promotions	323.90
Moneris Fees	128.81
GST Expense	321.13
Computer/Internet	315.00
Insurance	740.00
Late Fees/Interest Charges	0.84
Memberships	297.77
Office Supplies	602.67
Telephone	540.96
Postage	255.93
Power	599.69
Travel	1,567.12
AGM Costs	593.90
Member Services	227.34

Total Admin. Expenses **6,815.06**

General Expenses

Gift Shop Purchases	8.80
Kirkella	58.59
Misc. Repairs	172.64
Site Maintenance	8,978.89
Streetcars	250.00
Work Carts	61.23

Total General Expense **9,530.15**

TOTAL EXPENSE **36,694.09**

NET INCOME **(12,153.00)**

Saskatchewan Railway Museum

NOTES TO FINANCIALS

1. 1 Bank of Montreal- unable to reconcile, yearend bank statement not received
2. 2 Funds in Cash drawer- deposited in 2013
3. 3 Balance in Moneris account- left in account to keep account open
4. 4 Accounts Payable: Payment due to Stacey Mills, 2012 Yearend review
5. 5 Donation for Employee Appreciation- Terry Enns
6. 6 Sask-tel Sponsorship Railway Heritage Day
7. 8M.A.S. Grant
8. 9Donation from Saskatchewan Liquor and Gaming
9. 10Charity Brunch held February 19, 2012 at 2 locations Saskatoon Co-op
10. 11Travel to CCRH by Mr. Sexsmith

October 31, 2012

Gift Shop Report:

The Gift Shop had a huge change in 2012, at the beginning of the year the previous gift shop manager and volunteers resigned from this position. As I was new to this type of retail operation, I chose to focus this year on reducing the large inventory that had been carried forward from previous years.

Total Sales of Gift Shop Items for 2012 Season \$1,856.00

Total cost of Gift Shop items sold in 2012 was \$1,556.75

Gift Shop Profit for 2012 \$299.25

Value of Inventory on hand \$2,022.72

Note in 2011 the Gift shop had recorded sales of \$5,102.00

Cost of inventory \$5,801.72

Gift Shop Loss of <699.72>

The loss in 2011, was due to the restructure of the actual value of inventory. Previously the inventory had been valued as the total "sale" value, rather than the proper "cost".

We still have approximately \$2,000.00 worth of inventory unsold. I am in the process of looking at the sales numbers for each item, and will come up with a price restructure, so that we may "move" some of the over stocked items, that we have carried for a number of years.

In 2012, we had to take a loss on the pop that was carried forward from 2011. As these products all have a best before date, we had to **dump** all the pop that was carried forward, as it was all stale dated.

At the end of this season, we again had to get rid of all the pop, water and chips that were left over, due to the same reason. In 2013 I will ensure that we do not over purchase these items.

My intent going forward for 2013, is to come up with a new strategy regarding the Gift Shop, I believe we should look at more "merchandising" items for the Gift Shop. Items with our **Brand, logo** will serve us better and should improve sales and profit.

In 2012, we used a Moneris Debit/Credit Card machine. We received a \$300.00 credit from Moneris that was applied to the fees that we incurred thru the year. The entire cost for Debit/Credit Card Machine over the season was \$128.81, which averages \$25.00/month.

Lynda Thiesen

Curatorial Committee Report 2013 AGM

The Curatorial Committee had a number of ongoing goals. Some of which were met, and some which were not. The ongoing goals are as listed below:

Accessioning all new artefacts acquired by the Museum.

This goal was not met due to the large number of artifacts that were acquired in 2011 and not accessioned until 2012.

Continue to expand the electronic database.

Work continued with this goal. Current work, aside from entering new acquisitions, has focused on identifying the location of existing artefacts on the data base.

Removal of the chimney in the Curatorial office.

This has not been done. Until the chimney is removed improvements to the Curatorial office are on hold

Acquisition of new bookshelves in the Curatorial office.

This goal is on hold until the office is painted.

Acquisition of a wardrobe for storage of the uniform collection.

This goal is on hold until the office is painted.

Paint Curatorial Office

This goal is on hold until the chimney is removed.

Continuing cataloguing the library collection.

No work was done on this goal in 2012.

There has been no action on the following goals:

Mark and record the artefacts located in the Interpretive Centre

Mark and record the artefacts located in Brisbin

Mark and record the artefacts located in Unity

Mark and record the artefacts located in Argo

Mark and record the artefacts located in other locations around the Museum

Cataloguing another 1000 plans, drawings and maps.

Begin a project to photograph the collection.

Move Museum administrative records out of the Curatorial office.

As can be seen, little progress was made this year. This was due to the Committee Chair being distracted by other priorities at the Museum, at home and at work. The chimney continues to be an ongoing issue. Until it is removed there will be little incentive to move forward with many of the projects the committee would like to undertake.

There were a number of short term goals for 2012 as follows:

Short Term Goals 2012

1. Accession all of the remaining artifacts acquired in 2011. **Complete**
2. Accession all of the artifacts acquired in 2012. **Not Complete**
3. Inventory of items received from the estate of Keith Ewart **Underway, significant progress**
4. Inventory of items received from the estate of Bob Byrnes **Underway, significant**

A special thanks to the Summer Staff and their efforts in helping to inventory these artefacts.

5. **progress**
6. Complete inventory of library materials. **No Progress**
7. Adoption of the following policies:
 - a. Donations Policy
 - b. Loans Policy
 - c. Library Policy

Work was done on each of these policies. A donations FAQ based on the Donations Policy was developed and given to the staff to help them deal with unsolicited donations

8. Removal of the chimney from the office. **Quotes were solicited for removal of the chimney and repair of the roof. Funds available in 2012 were not sufficient. It is hoped that this work can be budgeted for 2013.**

There was no action on the following Long Term Goals for 2012

1. Acquisition of new bookshelves in the Curatorial office.
2. Acquisition of a wardrobe for storage of the uniform collection.
3. Paint Curatorial Office
4. Mark and record the artefacts located:
 - a. in the Interpretive Centre
 - b. in Brisbin
 - c. in Unity
 - d. in Argo
 - e. in other locations around the Museum
5. Cataloguing another 1000 plans, drawings and maps.
6. Begin a project to photograph the collection.
7. Move Museum administrative records out of the Curatorial office.

For 2013 the Curatorial Committee will continue to focus on its ongoing goals. It is hoped that work on the Curatorial Office and Kopko Centre will go ahead. It is also intended to make more use of the Summer Staff for Curatorial duties.

Respectively submitted

Cal Sexsmith, Chair
Curatorial Committee

ATTENDANCE REPORT
ANNUAL GENERAL MEETING
January 26, 2013

Total attendance for 2012 was 1412. This is well below our 2011 attendance of 2021, but above our five year average of 1297. Major reasons for the drop in attendance area as follows:

1. Railway Heritage Day rained out ~300 less
2. No CN Family Day Picnic ~200 less
3. Rainy weather in general

Another anomaly noted was that our Saturday visits were equal to our Sunday visits; normally Sunday's have twice the number of visitors as Saturday's. The staff indicated that more Sundays were rained out than Saturdays.

Finally, visits from Saskatoon were down while visits from other areas were similar to 2011.

Visitors in 2012 came from all parts of Saskatchewan and all provinces except Newfoundland. US visitors came from California, Delaware, Massachusetts, Michigan, Minnesota, North Dakota, Pennsylvania, Rhode Island and Wisconsin. Other visitors came from Singapore, Thailand, England, Germany, Ireland and Ukraine.

More details are on the following page.

Respectively submitted by: Cal Sexsmith

2012 SRHA Attendance Report

May			June			July		
	2012	165		2012	327		2012	449
	2011	94		2011	527		2011	634
% Change		76%	% Change		-38%	% Change		-29%
5 Yr Avg		106	5 Yr Avg		451	5 Yr Avg		383
		56%			-27%			17%

August			September			Year to Date		
	2012	409		2012	62		2012	1412
	2011	637		2011	129		2011	2021
% Change		-36%	% Change		-52%	% Change		-30%
5 Yr Avg		436	5 Yr Avg		88	5 Yr Avg		1297
		-6%			-30%			9%

Location	2012	2011	% Change	5 Yr Avg	% Change
Saskatoon	54%	61%	-11%	58%	-7%
Saskatchewan	26%	21%	24%	22%	18%
Canada	16%	14%	14%	16%	0%
USA	2%	3%	-33%	3%	-33%
Europe	1%	1%	0%	1%	0%
Other	0%	1%	-100%	1%	-100%

Day of the Week

	2012	2011	% Change	5 Yr Avg	% Change
Monday	12%	14%	-14%	14%	-14%
Tuesday	0%	1%	-100%	2%	-100%
Wednesday	0%	0%	0%	1%	-100%
Thursday	11%	19%	-42%	12%	-8%
Friday	19%	8%	138%	11%	73%
Saturday	29%	20%	45%	20%	45%
Sunday	29%	38%	-24%	40%	-28%

How Did You Hear

	2012	2011	% Change	5 Yr Avg	% Change
Word of Mouth	30%	36%	-17%	35%	-14%
Drive By	41%	34%	21%	29%	41%
Tourism Info	14%	16%	-13%	17%	-18%
Newspaper	0%	1%	-100%	7%	-100%
Radio/TV	3%	0%		2%	50%
Internet	14%	13%	8%	9%	56%

CCRH 2012 Spring Meeting Report

Cal Sexsmith

The annual CCRH spring meeting was held Saturday May 5, 2012 at the Halton County Radial Railway Museum near Guelph, Ontario. The Halton County Museum is located on a 40 acre site on and adjacent to a former interurban right of way. The collection consists mainly of streetcars, many in operating condition.

Attending Institutions:

Ontario Rail Foundation – Tottenham, Ont.
Vintage Locomotive Society – Winnipeg, Man.
Ontario Electric Railway Historical Association – Halton County, Ont.
Locomotive & Railway Historic Society – Calgary, Alta.
Guelph Historical Rail Association – Guelph, Ont.
Toronto Railway Historical Association – Toronto, Ont.
Niagara Railway Museum – Fort Erie, Ont.
Canadian Museum of Science & Technology – Ottawa, Ont.
York Durham Railway – Toronto, Ont.
Elgin County Railway Museum – St. Thomas, Ont.
Toronto Locomotive Historic Association – Toronto, Ont.
Saskatchewan Railroad Historic Association – Saskatoon, Sask.
Burlington Station Society – Burlington, Ont.
Mimico Station Society – Toronto, Ont.
London & Port Stanley Railway – London, Ont.

Financial:

Bank Balance \$3958.

Next Meeting:

Calgary, Alberta October 13, 2012

CCRH Mission:

Discussion on why the CCRH was founded as an introduction to the Ontario Museums

Small “n” National Collection

- Jim Cullen’s Power Point presentation was shown (Jim was not in attendance). This presentation may be made available on-line.
- Provide education through entertainment. Will be linked to the Virtual Museum of Canada
- Definitions
 - National Railway Museum – Expo Rail in Montreal. Created by an act of Parliament
 - National Railway Accumulation – Everything that has been “saved”
 - National Railway Collection (aka Small “n” Collection) – a virtual listing of significant pieces of rolling stock located in various museums and other public and private collections across the country. Does not include buildings, archives or other artefacts at this time.

Other Morning Discussion Items

- Discussion of preservation vs. Restoration. It was suggested that any parts replaced during a restoration should be signed or otherwise documented. Discussed issues around using up artefacts by operating them.
- Discussion on the fragility of multi-year government funding.
- A museum’s collection has to fit with its mission and mandate.
- Ontario requires all High School students to do 40 hours of approved volunteer work in order to graduate. Some museums have made use of this, most said it was positive, but one felt that they had vandalism afterwards by the volunteers and friends.

Afternoon Discussions

The afternoon discussions focused on the challenges facing railway museums. Following is a list of challenges proposed by the attendees.

External Challenges

- Increasing irrelevance to the public
- Demographics
- Diminishing Visitation
- Competition
- Accessibility issues (wheelchairs etc.)
- Basic services (washrooms, drinking water)
- Diminishing funding

- Need for mission and vision
- Space constraints
- Protection from the elements
- Access to experts
- Are there too many railway museums?
- What about preserving “modern” artefacts
- De-accessioning
- Appropriate use of scale models
- Ethical considerations
- Grain transportation story needs to be told
- Intermodal story needs to be told
- Antiques are getting newer
- Safety and regulatory agencies
- Insurance
- Do we need railway museum industry standards?
- ARM recommended practices
- Marketing/Branding
- Outreach
- Safety management systems

Internal Challenges

- Understanding your mission
- Collections management – what do you have?
- We are in the “Entertainment” “Business”
- Volunteer base
- Disappearing technical skills
- Greater cooperation between museums
- First impressions
 - Housekeeping
 - Interpersonal skills
 - Hospitality
- Membership dynamics
- Internal politics
- Market ourselves better
- Recognize the skill of your volunteers
- Need volunteer training program (orientation)
- Succession planning – job shadowing
- Board succession

- Volunteers with personal agendas
- Do we need an on-line (Yahoo) discussion group?

Action Items

- Exchange contact info – May 15
- Set up web discussion forum – June 30
- Query circulated re: Mission Statements – May 15
- CCRH application forms to attendees – May 15
- Meeting notes to be sent out by June 30
- Make Jim Cullen's presentation available to members

CCRH 2012 Fall Meeting Report

Cal Sexsmith

The annual CCRH fall meeting and AGM was held Saturday October 13, 2012 in Calgary, Alberta.

Introductory Remarks

Jim “Tottenham” Brown chaired the meeting in the absence of the Chair Paul Newsome who had recently resigned for personal reasons. Jim also noted the recent passing of long term CCRH members and former Directors David Johnston of Revelstoke, BC and Bill Watson of Vancouver, BC.

Attending Institutions:

Ontario Rail Foundation – Tottenham, Ont.
Locomotive & Railway Historic Society – Calgary, Alta.
Calgary & Southwestern Division CHRA – Calgary, Alta.
West Coast Railway Historical Association – Squamish, BC
Saskatchewan Railroad Historic Association – Saskatoon, Sask.
Beiseker Railway Museum – Beiseker, Alta.
Medalta Museum – Medicine Hat, AB
Fort Steele Historic Site – Fort Steele, BC

Elections:

Existing Board

Chair	Paul Newsome	Vintage Locomotive Society (Winnipeg)	Resigned
Continuing	John Harwood	Beiseker Railway Museum	
	Cheryl Generous	Southern Prairie Rail (Ogema)	Resigned
	Doug Phillips	Locomotive & Railway Historic Society (Calgary)	Resigned
Expired	Jim “Tottenham” Brown	Ontario Rail Foundation (Tottenham)	
	Devon Generous	Southern Prairie Rail (Ogema)	
	Jonathon Hanna	National Dream Legacy Society (Calgary)	

New Board

Chair	Jim Lanigan	Locomotive & Railway Historic Society (Calgary)
One Year	John Harwood	Beiseker Railway Museum
	Jennifer Dunkerson	Fort Steele Historic Site
	Dave Andrew	Ontario Electric Railway Association (Rockwood, ON)

Two Year (Squamish)	Jim “Squamish” Brown	West Coast Railway Historical Association
	Herb Dixon	Alberta Pioneer Railway Association (Edmonton)
	Earl Morris	Medalta Museum (Medicine Hat)

Board Assignments

Web Site	Earl Morris
Member Forum	Earl Morris
Link & Pin	Jennifer Dunkerson
Membership	John Harwood
Treasurer (Appointed)	Murray Younger
Contacts	Jim Lanigan

Next Meeting:

Fort Steele, BC – May 4, 2013

CCRH Mission:

- Jim “Tottenham” Brown played Jim Cullen’s video presentation on the National Collection
- General discussion on the purpose of the CCRH
- Discussion on relationship of CCRH to ARM/TRAIN and what makes us unique
- Moved/Seconded/Passed – That the CCRH is a valuable organization and worthy on continuation.

Small “n” National Collection

- Jim Lanigan has contacted Jim Cullen to see if we could hire him to spearhead the Small “n” National Collection project. Jim C’s first duty would be to apply for grant’s to fund the project.
- Moved/Seconded/Passed – That Jim Cullen be approached to spearhead the Small “n” National Collection project.

Entertainment

Presentation by Doug Phillips

Adjournment

SASKATCHEWAN RAILROAD HISTORICAL ASSOCIATION

STREETCAR COMMITTEE YEAR END REPORT FOR 2012

1. As per point # 3 in last year's report, signing authority for the Bank of Montreal account was changed to include current Committee Chairperson (P.J. Kennedy) as well as either one of two members of the Board (Cal Sexsmith and Keith Flory).
2. The Committee is extremely grateful for members Terry Enns and Ron Adams for untarping #51 in the spring and re-tarping it in the fall.
3. The Chairperson was able to spend approximately one day each week assisting with visitors, cleaning the display, and at times assisting with painting.
4. The streetscape shed was scraped, primed, and painted primarily by summer student workers Maureen Shimnowsky and Will Davis.
5. Number 51 had its trim scraped, primed, and painted by Maureen.
6. Number 40 was scraped, filled, primed, and painted by Maureen and P.J.

Many Thanks to the Board for allowing the summer students to do this work.

7. P.J. cleaned #51, used the line trimmer twice to clean up the streetscape and also trimmed the hedges once.

8. Financial Status/Fund Raising:

A. Expenditures

i. Paint and filler, brushes and tape	\$ 327.47
ii. Labour (Volunteer work and Summer Students)	\$ 000.00
iii. Bank Charges (BMO Community Account)	\$ 000.00

B. Income:

i. Marjorie and P.J. Kennedy	\$ 250.00
ii. Sale of Souvenirs	\$ 000.00
iii. Interest on Account	\$.12

C. Balance January 2012 \$1,515.63

D. Balance January 2013 \$1,438.28

Spring-Summer 2013

1. The Chairperson intends to spend approximately one day each week at the display and to continue to maintain the Streetscape grass as well as painting as noted below.
2. The Streetscape Shed paint should last two or three years, but all the benches and the time clock pole will need to be painted in 2013.
3. Three windows in #51 are in need of repair and roof canvas will probably need two coats of paint in 2013 or 2014.
4. Number 40 is in need of extensive moulding replacement within the next two or three years. The Chairperson has already begun to investigate if a donation of skilled labour and or for materials is possible summer 2013 or 2014. If not, then fund raising will begin to find money to have it done professionally.

Once again, thanks to the Board for its support to help maintain this display as a key part of the Museum.

Respectfully Submitted,

Michael P. J. Kennedy, Ph.D.

TOURS REPORT 2012

Submitted by Gail Byrnes

Tours Co-ordinator

This year we lucky enough to have 12 tours or photo ops booked. However, due to inclement weather or some other unknown factors, some groups did not turn up. We also had a few small groups turn up unexpectedly and this helped with our numbers.

Our final tally was 186 children and 86 adults

We found this year that having only two days out of five for tours, having the staff conduct them with Keith Flory's assistance on the days with bigger groups, was a good way to go. One recommendation is that each group be allowed at least two hours to complete a full tour.

Hopefully 2013 will be another good year for us.